

**CITY OF JONESTOWN  
18649 FM 1431, SUITE 4-A  
JONESTOWN, TEXAS 78645  
(512) 267-3243**

**SHORT FORM FINAL PLAT APPLICATION**

Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_

Property Address \_\_\_\_\_

Legal Description \_\_\_\_\_

**Surveyor or Engineer Information:**

Name/Company \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ Email \_\_\_\_\_

**APPLICATION COMPONENTS:**

- A copy of the deed showing **current** ownership.
- A copy of the plat submitted electronically uploaded to [www.MyGovernmentOnline.com](http://www.MyGovernmentOnline.com)
- Current tax certificates for City, County and School District, showing all taxes paid.
- Easement releases (original signed document for filing) from all public utilities.
- A copy of deed restrictions or covenants of the original subdivision.
- Short form plat fees: \$500.00 plus engineering deposit of \$550.00.
- Note, Following City's review/approval process, provide 3 copies of the plat for notarized signatures by the City's Mayor and Chair of Planning and Zoning Commission.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_



Staff review: Deed copy \_\_\_\_\_ Tax Certificates \_\_\_\_\_

Easement Releases: PEC \_\_\_\_\_ JWSC \_\_\_\_\_ TW \_\_\_\_\_ AT&T \_\_\_\_\_

Engineer's favorable review letter \_\_\_\_\_

Verified by \_\_\_\_\_ Date \_\_\_\_\_