

City of Jonestown
Green Center Operations Policy

1. Purpose

This policy establishes the operating procedures for the City of Jonestown's quarterly brush drop-off program, available exclusively to residents within the Jonestown city limits.

2. Schedule and Hours of Operation

The Green Center will host a brush drop-off event once per quarter.

Hours of operation for each event will be **8:00 a.m. to 2:00 p.m.** on dates designated and published by the city.

3. Eligibility Requirements

a. Proof of Residency:

Residents must provide valid proof of residency, which includes:

- A current driver's license, **and**
- A current City of Jonestown water bill.

b. Non-Resident Restrictions:

Individuals who do not reside within the Jonestown city limits are **not** eligible to participate.

c. Contractor Prohibition:

Commercial or hired contractors are **not permitted** to use the brush drop-off service.

4. Acceptable Material

The brush drop-off is intended for **routine tree maintenance only**.

Brush or debris resulting from **lot clearing, land clearing, or commercial activity** will not be accepted.

5. Volume Limits

Each residence is permitted to drop off up to **14 cubic yards** of brush per event.

For reference, this is approximately equivalent to:

- One 16' × 6' × 4' cage trailer
- Two 16' × 6' × 2' trailers
- Three 10–12' × 2' trailers
- Up to eight pickup-truck beds or small trailers

6. Staff Assistance and Liability

City staff may assist with unloading brush by hand but will not be responsible for any damages.

City staff will not use any equipment to assist with the unloading.