

APPLICATION TO AMEND PLAT

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED/REVIEWED			
PROPERTY INFORMATION			
Property Owner _____			
Mailing Address _____	City _____	State _____	Zip _____
Phone Contact Number _____	Email _____		
Property Address _____			
Legal Description _____	Subdivision _____	Section or Block _____	Lot Number _____
Is this property under a HOA/POA? Yes <input type="checkbox"/> or No <input type="checkbox"/> If Yes, name of HOA/POA _____			
SURVEYOR/ENGINEER INFORMATION			
Company Name _____		Contact Person _____	
Phone _____	Fax _____	Email _____	
APPLICATION COMPONENTS			
<p>Submit these components at time of application. Application components must be submitted electronically through MyGovernmentOnline.com</p> <p> <input type="checkbox"/> A copy of the deed showing current ownership. <input type="checkbox"/> Plat to be reviewed (submit electronically). <input type="checkbox"/> Current tax certificates for City, County and School District, showing all taxes paid. <input type="checkbox"/> Recorded easement releases from all public utilities. <input type="checkbox"/> A copy of deed restrictions or covenants, if applicable. <input type="checkbox"/> Any attendant documents needed to supplement the information provided on the plat. <input type="checkbox"/> Completed application and payment of \$500 Filing Fee plus \$550 deposit for reimbursement of city engineer charges. (Fees are due following acceptance of application.) </p>			
Applicant's signature _____ Printed name _____ Date _____			
OFFICE USE ONLY			
<p>STAFF REVIEW: <input type="checkbox"/> Deed Copy <input type="checkbox"/> Tax Certificates <input type="checkbox"/> Annexation Petition</p> <p style="padding-left: 100px;"><input type="checkbox"/> Two paper copies of plat <input type="checkbox"/> Deed restrictions/covenants <input type="checkbox"/> Other documents _____</p>			
<p>EASEMENT RELEASES: <input type="checkbox"/> PEC <input type="checkbox"/> JWSC <input type="checkbox"/> Spectrum <input type="checkbox"/> AT&T</p>			
Engineer's favorable review letter: _____		Fees Paid: \$ _____	
Verified by: _____		Date: _____	

UTILITY CONTACT LIST FOR EASEMENT RELEASE FORMS
REVISED 02/12/2024

The City of Jonestown requires the release of easements from the following utilities if on the original plat there were public utility dedications.

TELEPHONE

AT&T

Pamela Johnson
Email: pb9891@att.com
Phone: 512-975-0607

ELECTRIC

Pedernales Electric Coop.

1949 W. Whitestone Blvd., Cedar Park TX 78613
PO Box 2620, Cedar Park TX 78630
Main Tel: 512-331-8883

Diann Hamilton
Tel: 800-868-4791 ext. 7422

Email: diann.hamilton@peci.com

To request "Application for Easement Release", send email to: peccedarparkplanning@peci.com or call 800-868-4791 Ext. 7425

CABLE

Charter/Spectrum (application attached)

810 W. Howard Lane Suite 100, Austin TX 78753
A.J. Riley
Tel: 512-557-4250
Email: aj.riley@charter.com

WATER

Jonestown Water Supply Corporation

PO Box 5096, Jonestown TX 78645

To request "Application for Easement Release", send email to Karissa Kornagay at jwsckk@att.net or call 512-267-7144.

GAS (for property located in The Hollows)

Pinnacle Propane, LLC | Alliant Gas

To request "Application for Easement Release", send email to Todd Perez at Todd.Perez@pinnaclepropane.com or call 512-348-0930.

The easement releases must be filed with the plat, and the originals are required by the County Clerk at the time of filing, along with the original tax certificates.

**APPLICATION FOR EASEMENT RELEASE
TO BE SENT TO AT&T
Pamela Johnson pb9891@att.com**

Application is hereby made for the release of the following easement(s) as described below:

The easement(s) is on property legally described as:

Subdivision / Section: _____

Lot and Block No: _____

Deed book volume/page

or Document # _____

Street Address: _____

Provide common description of the easement requested for release, indicating the amount of the easement to be released (ex: X' x X'= XYZ SF) Provide a survey of the property with the easements to be released highlighted and the purpose for this release.

Land Owner's Name: _____

Mailing Address: _____

Telephone No.: _____

(Note: if multiple owners are joining in this request, the complete names, addresses and phone numbers on each must be attached.)

APPLICANT/AGENT'S NAME: _____

APPLICANT'S ADDRESS: _____

PHONE: _____ EMAIL: _____

The undersigned Land Owner understands that the processing of this Easement Release Application will be handled in accordance with the Procedure for Requesting Release of Easements established by each utility company.

Signed by _____
Land Owner

To be sent to pb9891@att.com along with survey plat of property showing easement(s), and legal description with the volume and page or the document # from recording of the property deed in County Records



APPLICATION FOR VACATION OF EASEMENT

Please Print. Application is hereby made for the release of the following easement(s) as described below.

The easement is on property legally described as:

Subdivision: _____ Section: _____ Block: _____

Lot Numbers: _____

Address: _____
Number & Street City State Zip

As recorded in Volume _____, Page _____, of the Plat Records of _____ County, Texas

Provide common description of the easement requested for release, indicating the amount of the easement to be released. Example: Five foot P.U.E. & D.E. on either side of the common lot line between lots X and X. Please provide a survey or plat of the area with the easement to be released highlighted.

Reason for requesting release (Example: Single Family Residence, Accessory Building, etc):

Please note: If multiple owners are making this request, complete name, address, phone must be provided for each/all.

Property Owner's name(s): _____

Mailing Address: _____
Number & Street City State Zip

Phone: _____
Day Time Cell Fax

I authorize the following person/company to act in my behalf as my designated agent:

Name of agent/company: _____
Name of Company Name of Contact

Mailing Address: _____
Number & Street City State Zip

Phone: _____
Day Time Cell Fax

The undersigned Owner/Applicant/Agent understands that the processing of the Easement Release Application will be handled in accordance with procedure for requesting release of easements established by Charter Communications. It is further understood that acceptance of this application does not obligate Charter Communications to release the subject easement

Signature of Applicant/Agent _____ Date _____