

City of Jonestown

MINUTES OF THE JONESTOWN LIBRARY BOARD REGULAR MEETING HELD JANUARY 4, 2024, 7:00 P.M., JONESTOWN LIBRARY CONFERENCE ROOM

Chair: VACANT Vice Chair: Carol Heath (Place 4) Secretary: Maura Dolormente (Place 2)	Rachelle Viens-Roberts (Place 3) Sarah Novlan (Place 5)	VACANT (alternate 1) VACANT (alternate 2)
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ITEMS OPENING MEETING:

- 1. Call to Order Vice Chair Carol Heath**
Vice Chair Heath called the meeting to order at 7:00 p.m.
- 2. Roll Call**
Present: Vice-Chair/Interim Chair Carol Heath, Secretary Maura Dolormente
Members: Rachelle Viens-Roberts, Sarah Novlan
Staff Present: Library Director Galen Hodges; Caesar Garcia working
Guests: Alderwoman Linda Bush, Friends of the Library and City Council liaison; Sue Martin, Friends of the Library, Colleen O'Brien, former LAB Chair
- 3. Approval of the Minutes**
Vien-Roberts moved to accept October 19, 2023 Library Advisory Board Regular Meeting with no changes. Heath seconded, and all were in favor to approve.

GENERAL BUSINESS AND ACTION ITEMS

- 1. Report from Library Staff, Galen Hodges**
 - a. Staff and Resource Needs**
 - Hodges announced the part-time position has been filled by former staff, Mary Jo Zabaly
 - Hours have been modified and approved by the Mayor to accommodate Hodges surgery schedule. Hours will be modified to 10am to 4pm Monday through Friday from January 22 through March 2, 2024.
 - Hodges mentioned that he has yet to receive training for the Content Management System (CMS) for the City's new website despite having reached out to the webmaster. No updates, fixing of broken links, nor improvements can be made until CMS training is done.
 - b. Recent Library Activities and Upcoming Events**
 - Cookies and Mrs. Claus had 15-20 in attendance.
 - Next event is Easter on March 23rd.
 - c. Upcoming Library Programs**
 - Programs being considered include Dark Sky event, ESL classes, book clubs, coffee with a director, tax assistance with Russell, Lego theme, and play dates.
- 2. Update from Friends of the Library (FOL) Liaison, Linda Bush**
 - The Library participated in Hometown Holiday and noted attendance was lower than previous years possibly due to overlap with Lago Vista event.
 - FOL received a \$2,500 donation through a charitable fund sponsored by Mr. and Mrs. Dave Nelson.
 - FOL purchased a lit library sign with a dimmer for the building that is awaiting installation.

3. **Discussion and possible action on revising the Library Advisory Board officer positions.**
 - Vice Chair Heath will handle the role as interim.
 - Item to remain on the agenda to be discussed in April meeting.
4. **Discussion on potential window murals**
 - Friends of the Library is spearheading this effort. Novlan moved to support this initiative with Director Hodges having the final approval of artwork; Dolormente seconded, and all were in favor.
5. **Discussion on potentially housing a Jonestown history in the library.**
 - Group discussed hosting an area for the anecdotal history of Jonestown being collected by Linda Hambrick from long-time residents. All agreed the library is a natural place to host the collection and noted that there should be disclaimers to protect the Library with an emphasis that the content is anecdotal. Friends of the Library to own this initiative.
6. **Discussion and possible action on the creation of the community bulletin board policy**
 - All agreed we should have policy in place to govern the posting on the community bulletin board.
 - Hodges and Dolormente volunteered to draft a policy and share with members via email for individual input. The draft will be reviewed and voted on in next regularly scheduled LAB meeting.
 - An idea was brainstormed to have a binder available with plastic sleeves for business cards as a community resource. The bulletin board policy can be kept in there for easy reference.
7. **New business**
 - a. LAB acknowledged and thanked former Chair O'Brien's for her leadership, community spirit, and dedication to the library.

ADJOURNMENT

A motion was made by Vice Chair Heath and seconded by Secretary Dolormente to adjourn the meeting. The motion passed unanimously. Meeting was adjourned at 8:00 p.m.

Next meeting is April 4, 2024 at 7 p.m. in the Library Conference Room.

PASSED AND APPROVED AT A REGULAR MEETING HELD ON APRIL 4, 2024.



Carol Heath, Vice Chair and Interim Chair

ATTEST:



Sandra Barton, City Secretary

