

City of Jonestown

MINUTES OF THE JONESTOWN LIBRARY BOARD SPECIAL MEETING HELD OCTOBER 19, 2023, 7:00 P.M., JONESTOWN LIBRARY CONFERENCE ROOM

Chair: Colleen O'Brien (Place 1) Vice Chair: Carol Heath (Place 4) Secretary: Maura Dolormente (Place 2)	Rachelle Viens-Roberts (Place 3) Sarah Novlan (Place 5)	VACANT (alternate 1) VACANT (alternate 2)
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ITEMS OPENING MEETING:

1. Call to Order **Chair Colleen O'Brien**

Chair O'Brien called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Chair Colleen O'Brien, Vice-Chair Carol Heath

Members: Rachelle Viens-Roberts

Staff Present: Library Director Galen Hodges

Guests: Alderwoman Linda Bush, Friends of the Library and City Council liaison

Quorum present

GENERAL BUSINESS AND ACTION ITEMS

3. Approval of the Minutes

Vice-Chair Heath moved to accept July 6, 2023 Library Advisory Board Regular Meeting Minutes with the revision that Board member Sarah Novlan be noted as present at the July meeting.

Viens-Roberts seconded, and all were in favor to approve.

4. Report from Library Staff, Galen Hodges

a. Staff Needs

- Applications have been received for the part-time position on the library staff. Filling this position will allow the library to open during lunch on Tuesday, Wednesday, and Thursday. Volunteers will fill the Monday and Friday lunch slots.
- The library director will be out for the last of the year for surgery. Volunteers will be needed.

b. Recent Library Activities

- The library has purchased book sets for books clubs.

c. Upcoming Library Programs

- Cookie with Mrs. Claus is proposed again this year.
- March 23rd is the Easter Egg Hunt
- April 6th is Cajunfest

5. Update from Friends of the Library Liaison, Linda Bush

- The annual meeting was held, and the Board Members renewed their commitment to the Board. Possibly one new member added.
- The next Community Garage and Book Sale will be held November 11th.
- The Friends are pursuing the addition of a sign on the building identifying the library.

6. Update on Chimp Mail Flyer

- Secretary Dolormente is leading this effort. Since she was unable to attend the meeting, this item was table for discussion at a future Board meeting.

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7. Discussion on potential window murals

- Library would like to see a permanent mural on the windows facing Park Dr. and also seasonal murals throughout the year.
- Board Member Viens-Roberts' niece, Savannah may be interested in doing this.

8. Discussion and possible action on installing a community bulletin board inside the library and the creation of a subcommittee to write the associated policy for use.

- Discussion was held on the value to the Community in installing a community information board inside the library (behind the public announcement board located outside the library). Galen indicated a 42" x 36" board would fit the space perfectly and that he would order it. To protect the City, it was decided that a policy will need to be adopted to use the Community Board. Several examples of policies used in other libraries were presented. It was decided that a subcommittee would be created to work with the Library Director to produce the policy.

Member Viens-Roberts moved that the library install a Community Information Board and that a subcommittee be created to produce the required use policy. Vice-Chair Heath seconded, and the motion was approved unanimously.

9. Discussion and possible action on expanding library materials to include banquet tools, and other occasionally needed items.

- a. The board discussed the possibility of expanding resource materials to occasionally used tools. It was noted that there was a storage issue in the library.

Member Viens-Roberts moved we do a test run checking out cake pans to see if there was any interest. Vice-Chair Heath seconded, and the motion was approved unanimously.

10. New business

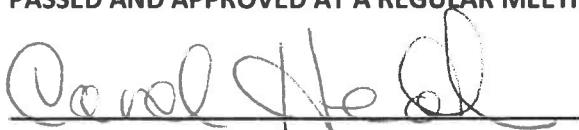
- a. Alderwoman Bush noted that Ordinary Objects will be having their Sidewalk Sale next Saturday and we should let the vendors know about the library Garage Sale.
- b. She also noted that the Lago Vista Library just had a book sale and that they raised \$5,500. They sold books at \$10 a bag. The book sale included a silent auction of items donated by the community.

ADJOURNMENT

A motion was made by Vice Chair Heath and seconded by Member Viens-Roberts to adjourn the meeting. The motion passed unanimously. Meeting was adjourned at 7:43 p.m.

Next meeting is set for January 4, 2024, at 7 p.m. in the Library Conference Room.

PASSED AND APPROVED AT A REGULAR MEETING HELD ON Jan. 4, 2024.


Carol Heath, Vice Chair

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OCTOBER 19, 2023, 7:00 P.M., JONESTOWN LIBRARY CONFERENCE ROOM**

ATTEST:



Sandra Barton, City Secretary