

**MINUTES OF THE REGULAR JONESTOWN PARKS AND RECREATION BOARD  
MEETING  
HELD SEPTEMBER 18, 2023, 6:30 P.M., AT THE CITY COUNCIL CHAMBER,  
18649 FM 1431, SUITE 3A, JONESTOWN, TEXAS.**

<b>Chair: Colleen O'Brien (Place 3)</b> <b>Vice Chair: Patricia Buckley (Place 4)</b>	<b>Charles McCormick (Place 1)</b> <b>Michael Latos (Place 2)</b> <b>Darell Dansby (Place 5)</b>	<b>Ellen Koncak (Alternate 1)</b> <b>Laura Heihn (Alternate 2)</b>
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**A. ITEMS OPENING MEETING:**

**1. CALL TO ORDER** **CHAIR COLLEEN O'BRIEN**

Chair O'Brien called the meeting to order at 6:36 p.m.

**2. ROLL CALL**

Present: Chair O'Brien, Members Latos and Dansby, Alternate Koncak

Staff Present: Ann DaPrato

Guests: Alderwoman Linda Bush and Alderman Dave Nelsen

**3. APPROVAL OF MINUTES**

Motion to approve the meeting minutes for the August 21, 2023, regular meeting was made by Mykal Latos and seconded by Darell Dansby. The motion passed unanimously,

**B. CITIZEN COMMUNICATION**

No citizen communications

**C. GENERAL BUSINESS AND ACTION ITEMS:**

1. Project Update from staff on existing and upcoming improvements to the park facilities, including a status update on engineer's progress for improvements to JBP (restrooms, roadways, stage)
  - a. Tennis backboard and miscellaneous sign poles have been removed from Jones Brothers Park
  - b. No progress from KPA on roadway and restroom projects in JBP. DaPrato indicated the City has higher priority projects at this time. Alterman Dave Nelsen indicated he would look into it.
  - c. The remaining clean up along Canyonland trails is too extensive for the City's crews. Currently getting bids to remove the remaining dead brush. Alterman Nelsen will get with public works to see about utilizing volunteers from a local church.
  
2. Discussion and possible action on the upcoming park related events.
  - a. JTown Street Fair
    - i. 24 vendors, game area, face painters, fire truck
    - ii. Live Bands all Day -colleen to confirm with musicians.
    - iii. Hamburger food truck and Kona Ice
  - b. JTown 5K

- i. Four runners signed up already
    - ii. It was decided that separate website sign ups were not needed
    - iii. Only one sponsor: Strength Within
    - iv. Need to advertise and get the word out. Flyers are to be printed and distributed
    - v. Runners need to register by November 1 to get a T-Shirt.
  - c. Other events
    - i. Only six cars attended the Drive on Down movie in JBP.
    - ii. October 7<sup>th</sup> is the Star Party in JBP
- 3. Discussion and possible action on changes to the Parks Board positions.  
Motion to move Ellen Konkak to member Place 2, move Mykal Latos to Alternate 1 position and to remove Laura Heine as Alternate 2 was made by Darell Dansby and seconded by Mykal Latos. The motion passed unanimously,
- 4. Discussion and possible action on Parks Board recommendations to be forwarded to City Council through the Parks Coordinator's monthly report.

Parks Coordinator denied all Parks Board recommendations to the Parks Budget five-year plan. She will present her recommendations to at the City Council Committee meeting on September 26. Discussion was held on the specific items, and it was decided that the Parks Board chairman would provide additional discussion at the committee meeting concerning the replacement of the large playscape in Jones Brothers Park due to the liability associated with its degradation.


Alterman Nelsen presented a written policy to establish the new procedure for the Parks Board to communicate with the City Council. All Parks Board recommendations must be assessed first. The Parks Board can no longer communicate directly with the City Council. All communications are to go through the Park Coordinator. No action was taken.

#### D. ADJOURNMENT

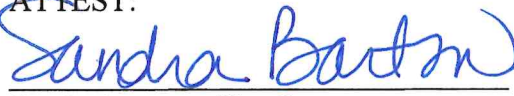
Meeting adjourned by Chairman O'Brien at 8:08 p.m.

**PASSED AND APPROVED AT THE PARKS & RECREATION BOARD MEETING OF**  
October 16, 2023.



  
Colleen O'Brien, PE, Chair

ATTEST:

  
Sandra Barton, City Secretary