

*City of Jonestown*

**MINUTES OF THE JONESTOWN LIBRARY BOARD REGULAR MEETING HELD  
APRIL 6, 2023, 7:00 P.M., JONESTOWN LIBRARY CONFERENCE ROOM**

Chair: Colleen O'Brien (Place 1) Vice Chair: Carol Heath (Place 4) Secretary: Maura Dolormente (Place 2)	Rachelle Viens-Roberts (Place 3) Sarah Novlan (Place 5) - pending	VACANT (alternate 1) VACANT (alternate 2)
--	--	--

**ITEMS OPENING MEETING:**

- **Call to Order** Chair Colleen O'Brien

Chair O'Brien called the meeting to order at 7:05 p.m.

- **Roll Call**

Present: Chair Colleen O'Brien, Vice-Chair Carol Heath, Secretary Maura Dolormente

Members: Rachelle Viens-Roberts

Staff Present: Library Director Galen Hodges and Caesar Garcia

Guests: Linda Bush, Friends of the Library and City Council liaison

- **Approval of the Minutes**

Carol Heath moved to accept January 5, 2023 Library Advisory Board Regular Meeting Minutes with changes noted as follows, Rachelle Viens-Roberts seconded, and all were in favor to approve.

- Add "s" to Galen Hodges name in sections B1 header and B1b first bullet point.

**GENERAL BUSINESS AND ACTION ITEMS**

- **Report from Library Staff, Galen Hodges**

- Staff Needs

- Same as reported on January 5, 2023 meeting.
- Heath made a motion to return to pre-pandemic staffing of two full-time and one part-time positions for City Council FY2023-24 budget; Dolormente seconded, and all were in favor.
- Heath to add the volunteer training program as interim solution (discussed in January's meeting) to the next Friends of the Library meeting.

- Recent Library Activities and Upcoming Events

- Annual Easter Egg Hunt, April 8<sup>th</sup>, is under Library's leadership and budget in partnership with the City.
- Participating in Annual Dark Sky week, April 14-21, with crafts and storytelling initiatives.
- May 13<sup>th</sup> will be the next book and garage sale.
- Purchased teddy bears for Teddy Bear Picnic, scheduled for June 3<sup>rd</sup> at 11 a.m.

- **Update from Friends of the Library Liaison, Linda Bush**

- Hosted a successful book and garage sale in March and Cajun Fest in April
- Volunteering to support East event.
- Updates forthcoming on Street Festival and Cajun Fest
- To support staffing deficit, Heath will propose establishing a volunteer subcommittee and will invite Library Board members.

# City of Jonestown

## MINUTES OF THE JONESTOWN LIBRARY BOARD REGULAR MEETING HELD APRIL 6, 2023, 7:00 P.M., JONESTOWN LIBRARY CONFERENCE ROOM

- **Status update on the Mailchimp notification system**
  - Hodges informed group that the City will be redoing its website which will support the aspirational vision for the member communication touchpoint via MailChimp
  - Hodges and Dolormente will meet to identify action items to include distribution criteria/list, finetuning of existing web pages on City site as interim fix, purchase of Mailchimp membership.
  - Viens-Roberts made a motion to establish an autonomous ad hoc committee to support the member communication initiative to be headed by Dolormente in partnership with Hodges with invitations to be extended for all Advisory Board members participation. Heath seconded and all were in favor. Group agreed content for the communication does not need a vote for approval.
- **Discussion and possible action regarding updating Section IV. g. Challenged Materials of the Jonestown Community Library Policy Manual – Rev. May 2021 and the “Request for Reconsideration of Library Material” form.**

Viens-Roberts made a motion to hold a special meeting on April 27, 2023 to discuss in further detail and finalize verbiage for Section IV. g. and the corresponding form. Dolormente seconded and all were in accord.
- **New Business**

None
- **Next Library Advisory Board regular meeting date is July 6, 2023 at 7:00 p.m.**

**Special Library Advisory Board meeting to be held on April 27, 2023 at 7:00 p.m.**

### ADJOURNMENT

A motion was made by Chair O’Brien and seconded by Secretary Dolormente to adjourn the meeting. The motion passed unanimously. Meeting was adjourned at 8:22 p.m.

Next meeting scheduled for April 6, 2023 at 7 p.m. in the Library Conference Room. Regularly scheduled meetings will resume in 2023 on the first Thursday of the month in the same location.

**PASSED AND APPROVED AT A REGULAR MEETING HELD ON JULY 6, 2023.**

  
Colleen O'Brien, Chair

ATTEST:  
  
Sandra Barton, City Secretary

